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GUIDE: Free Access to Microsoft Office Apps (Word, Excel, PowerPoint, etc.)

The Microsoft Office 365 suite is a very powerful collection of apps. Microsoft Word, Excel, and PowerPoint are some of the most popular and important tools for students when it comes to research, data-management, essay-writing, presentations, and general productivity.

On a student budget, these apps are prohibitively expensive. The cost of software on top of the cost of tuition, books, rent, and groceries can present an additional barrier to success.

Luckily, Microsoft offers a student license for Office 365 free of charge. Follow the steps below to learn how to take advantage of this amazing offer from Microsoft!

If you encounter any difficulty in accessing your free license for Office 365, contact your school's IT department. They will be able to assist you in obtaining a license.

1. **Visit the Official Website**: Go to the Microsoft Office Education webpage. This page contains essential information about the program and its benefits.

   Link: Free Office 365 for Students and Educators | Microsoft Education

2. **Sign Up**: Click on the “Get started” button. This will redirect you to a signup page.

3. **Verify School Email**: Enter your school email address. Microsoft will check if your domain is valid and linked to an eligible educational institution. If approved, you’ll gain access to your account.

4. **Create Your Account**: If you’re a new user, you will need to create a Microsoft account. If you already have one (e.g., an Outlook or Xbox account), you can log in using that.

5. **Install Office Applications**: Once logged in, navigate to your Office 365 dashboard. From there, you can download the Office applications on your device or use the online versions directly through your web browser.

6. **Start Using Office 365**: After installation, you can immediately begin using the suite of applications to enhance your educational experience.